CARES ACT CHECKLIST - SMALL BUSINESS

Contractor Name

CRITERIA	☑
Cibola County, Milan, Grants Business license	
Physical Location in Cibola County	
1-50 Full time Employees	
Proof of impact by stay at home order	
Proof of expenses: IE rent, mortgage, utilities	
Received no other grants or funding for these claims	
Business start date no later than March 1 2019	
Less than 2 million revenues	
2019 gross receipts tax March -December	
2020 gross receipts tax March- present	
Copies of all tax forms	
Copies of all receipts for redesign	
Copies of all receipts for ppe or other expenses	
Insurance costs	
Marketing costs	
Non-Owner employee payroll	
All Applications signed and dated	
Any other receipts or documentation (Please list)	

Office Use Only	
Date Submitted to DFA	
Accepted	
Denied	
Amount to be issued	