

CITY OF GRANTS
JOB OPENINGS/CURRENT OPPORTUNITIES

Equal Opportunity Employer: The City of Grants provides equal employment opportunity to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by State, Federal, or Local Law.

Applications received after deadlines will not be considered, and applications will only be accepted for posted vacancies.

For full job descriptions visit: www.cityofgrants.net/job-openings

- Customer Service – Cashier/Meter Technician -

The City of Grants is accepting applications for the position of Cashier/Meter Technician. Starting salary is \$16.52 per hour, with great benefits.

Qualifications include but not limited to the following: High school diploma or equivalent; minimum of one (1) year experience in cash register operations; service in a public utility service organization and experience in water meter reading and customer service preferred, but not required; must be bondable or be able to obtain; valid NM Driver's License and have and maintain a good driving record; Public relations/customer service and computer skills necessary.

Applications may be obtained on-line (*preferably*) @ www.cityofgrants.net/job-openings or at City Hall located at 600 W. Santa Fe. * Resumes, Certifications, and Additional Supplemental Documents can be attached to your application or emailed to mmaes@grantsnm.gov *

Applications will be accepted until position is filled.

- Wastewater Treatment Plant (WWTP) – WWTP Operator (Uncertified, I, II, III, IV) -

The City of Grants is accepting applications for the position of WWTP Operator (Uncertified, I, II) – Wastewater Treatment Plant. Starting salary is \$15.16 - \$20.84 per hour (DOE and Certifications), with great benefits.

Qualifications include but not limited to: High school diploma, GED or equivalent. Wastewater Operator Certification preferred. One to two (1-2) years' experience in Wastewater Treatment Plant preferred, but not necessary (other combination of experience and education which provide the knowledge and skill required to perform the job may be considered). Must possess a NM Driver's License, and have and maintain a good driving record.

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- Grants Police Department – Detective/Investigator –

The City of Grants is accepting applications for the position of Detective/Investigator. Starting Salary is \$25.72 – 26.49 per hour DOE and qualifications, with great benefits.

Qualifications include but not limited to: High school diploma or equivalent; NMLEA Police certification; three to five (3-5) years Law Enforcement experience; three plus (3) years' experience as criminal investigator; prior hands-on experience with crime scenes analysis and forensic science; must possess or be able to acquire a standard NM driver's license, and have and maintain a good driving record. (*Visit City of Grants website for a full job description*).

Employee must be ready and willing to work irregular hours in accordance with the needs and requirements of public safety; able to work under pressure. Position is subject to rigorous background investigation.

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Applications will be accepted until position is filled.

* D.O.E – Dependent on Experience

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- Grants Police Department – Police Service Aide –

The City of Grants is accepting applications for the position of Police Service Aide.
Starting Salary is \$18.29 per hour, with great benefits.

Qualifications include but not limited to: High school diploma or equivalent; Any combination of general education and/or work experience that will enable individual to proficiently communicate and assist the public; must be able to meet entrance standards for the NM Law Enforcement Academy; must possess or be able to acquire a standard NM driver's license, and have and maintain a good driving record. *(Visit City of Grants website for a full job description).*

Employee must be ready and willing to work irregular hours in accordance with the needs and requirements of public safety; able to work under pressure. Position is subject to rigorous background investigation.

Applications may be obtained on-line (*preferably*) @ www.cityofgrants.net/job-openings or at City Hall located at 600 W. Santa Fe.

** Resumes, Certifications, and Additional Supplemental Documents can be attached to your application or emailed to mmaes@grantsnm.gov **

Applications will be accepted until position is filled.

- Grants Police Department – Certified Police Officer –

The City of Grants is accepting applications for the position of Certified Police Officer.
Starting Salary is \$25.22 per hour, with great benefits.

Qualifications include but not limited to: High school diploma or equivalent; Law Enforcement Academy Certification is required within one (1) year of hire; must possess or be able to acquire a standard NM driver's license, and have and maintain a good driving record. *(Visit City of Grants website for a full job description)*

Employee must be ready and willing to work irregular hours in accordance with the needs and requirements of public safety; able to work under pressure. Position is subject to rigorous background investigation.

Applications may be obtained on-line (*preferably*) @ www.cityofgrants.net/job-openings or at City Hall located at 600 W. Santa Fe.

** Resumes, Certifications, and Additional Supplemental Documents can be attached to your application or emailed to mmaes@grantsnm.gov **

Applications will be accepted until position is filled.

-Public Works – Street Department-Operator-

The City of Grants is accepting applications for the position of Operator – with the Streets Department.
Starting salary is \$17.00 to \$18.28 DOE per hour, with great benefits.

Qualifications include but not limited to: High school diploma or equivalent; three to five (3-5) years' experience in Road construction and Maintenance; other combination of experience and education may be considered; possess or have the ability to obtain traffic control and flagging certification; ability to engage in strenuous physical activity and perform heavy manual tasks for extended periods of time in all-weather conditions; must possess or be able to acquire a standard NM CDL driver's license, and have and maintain a good driving record.

Applications may be obtained on-line (*preferably*) @ www.cityofgrants.net/job-openings or at City Hall located at 600 W. Santa Fe.

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